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26 September 2017

NOTICE OF MEETING

A meeting of the **BUTE AND COWAL COMMUNITY PLANNING GROUP** will be held in the **ACTIVITY ROOM, MOAT COMMUNITY EDUCATION CENTRE, ROTHESAY** on **TUESDAY, 3 OCTOBER 2017** at **10:00 AM**, which you are requested to attend.

BUSINESS

1. **WELCOME AND APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES**
 - (a) Bute & Cowal Community Planning Group - 18th April 2017 (Pages 3 - 8)
4. **STANDING ITEM: MANAGEMENT COMMITTEE UPDATE - TO FOLLOW**

Report by Community Planning Manager
5. **CONSIDERATION AND SIGN OFF OF THE BUTE AND COWAL COMMUNITY ACTION PLAN - TO FOLLOW**

Report by Community Planning Manager
6. **DISCUSSION OF SCRUTINY ROLE OF THE BUTE AND COWAL COMMUNITY PLANINGNG GROUP - TO FOLLOW**

Report by Community Planning Manager
7. **REVIEW OF BUTE AND COWAL COMMUNITY PLANNING GROUP TERMS OF REFERENCE**

Report by Area Governance Manager
(Pages 9 - 16)
8. **REVIEW OF MEMBERSHIP OF COMMUNITY PLANNING GROUP**

Report by Area Governance Manager
(Pages 17 - 22)

9. SERVICE TRANSFORMATION OPTIONS

Update by Scottish Fire and Rescue
(Pages 23 - 26)

10. PARTNERS UPDATE

Opportunity for verbal updates by Community Planning Partners

11. DATE OF NEXT MEETING

The next Bute and Cowal Community Planning Group is scheduled for Tuesday 6th February 2018 at 10am in the Timber Pier Building, Dunoon.

BUTE AND COWAL COMMUNITY PLANNING GROUP

Alistair McLaren (Chair)

Shirley MacLeod, Area Governance Manager (Clerk)

Contact: Danielle Finlay, Senior Area Committee Assistant - 01436 657646

**MINUTES of MEETING of BUTE AND COWAL COMMUNITY PLANNING GROUP held in the
TIMBER PIER BUILDING, DUNOON
on TUESDAY, 18 APRIL 2017**

Present: Alistair McLaren, TSI (Chair)
Shirley MacLeod, Argyll & Bute Council
Sharon MacDonald, Argyll & Bute Council
Paul Robertson, Police Scotland
Russell Byrne, Scottish Fire and Rescue
Jayne Lawrence-Wynch, Health and Social Care Partnership
Alison McKerracher, Health and Social Care Partnership
Susan Brooks, Loch Lomond and the Trossachs National Park
Sara MacLean, ACT for Branching Out
Melissa McCrossan, Homestart Majik
Paul Duffy, Bute Island Alliance
Yennie Van Oostende, NHS
Douglas Wheeler, Austin, Smith Lord Consultants
Kenny Matheson, Dunoon Community Council

1. WELCOME AND APOLOGIES

Apologies were received by:-

Dee James, Homestart Majik
Sharon Erskine, Homestart Majik
David McKenzie, Loch Lomond and the Trossachs National Park

2. DECLARATIONS OF INTEREST

No declarations of interest were intimated.

3. MINUTES

(a) Bute & Cowal Community Planning Group - 14th February 2017

The minute of the Bute and Cowal Community Planning Group meeting of 14th February 2017 was approved as a correct record.

The Area Governance Manager advised that the next meeting of the Chair and Vice Chairs of each Area Community Planning Group is scheduled for May.

4. ELECTION OF CHAIR AND VICE CHAIR

The Area Governance Manager informed the Group that the election of the Chair and Vice Chair of the Bute and Cowal Community Planning Group was due.

The Current Vice Chair of the Bute and Cowal Community Planning Group invited nominations from around the table for both positions.

Decision

It was agreed to elect Willie Lynch and Alistair McLaren as Chair and Vice Chair of the Bute and Cowal Community Planning Group respectively.

(Ref: Report by Area Governance Manager dated 18th April 2017, submitted).

5. STANDING ITEM: MANAGEMENT COMMITTEE UPDATE

The Area Governance Manager took the Group through a report which provided discussion points raised from the Community Planning Partnership Management Committee meeting on 30th March 2017 which includes:-

- Issues raised at previous Area Community Planning Groups, focussed on Locality Planning and further issues detailed in the report
- A focussed discussion on points highlighted by the MAKI Area Community Planning Group
- Updates to progress on the delivery of actions contained within the delivery plans for Outcome 1: Economy and Outcome 5: Health

Decision

The group noted the contents of the briefing note.

(Ref: Briefing Note by Community Planning Manager, dated 18 April 2017, submitted).

6. OUTCOME 1: THE ECONOMY IS DIVERSE AND THRIVING

(a) Highlands and the Islands Enterprise

The Group gave consideration to a briefing note providing a progress update on the key activities for Outcome 1 which included information on the multi-agency group looking at joint recruitment strategies and the actions they are progressing; the progress made by the Argyll and Bute Developing the Young Workforce (DYW) group and the work being undertaken to produce a report highlighting maritime industry training opportunities. Consideration was given to the recent report from the Argyll and Bute Economic Forum which highlighted the good progress achieved so far on the recommendations made in the original Forum report and highlighted areas where greater emphasis was suggested for progression in 2017, which included upping the game in the tourism offering; engaging business with local schools; further development of Argyll College and SAMS; mobile connectivity and road improvements.

Decision

The Group noted contents of the briefing note.

(Ref: Briefing Note by Area Manager, Highlands and the Islands Enterprise, dated 18th April 2017, submitted).

(b) **Participatory Budgeting**

The Group gave consideration to a presentation outlining how Participatory Budgeting is recognised internationally as a way for local people to have a direct say in how, and where, public funds can be used to address local needs. The Community Development Officer advised of the money available in Argyll and Bute to strengthen and grow Gaelic. She outlined the steps taken in the process to generate ideas from members of the public, with at least one application being received for each administrative area throughout the Council area. Ms MacDonald further advised that voting had opened on 6 April for a period of one month at www.abpb.co.uk and urged partners to spread the word.

Decision

The Group noted the contents of the presentation.

(Ref: Presentation by Community Development Officer, dated 18th April 2017, submitted).

(c) **Charrettes**

Bute Island Alliance

Paul Duffy from Bute Island Alliance gave a presentation to the Group.

He spoke about Active Travel, hyper local level business activity, digital connectivity and the business landscape. There has been a lot of work taken forward in making connections between local business level activity and the developing business landscape, making links and providing work spaces as part of the Townscape Heritage Initiative and trying to progress community owned workspaces for new start/small scale businesses. The project is now at the stage of looking at mutual opportunities for progress and more strategic planning, and will be using the Place Standard toolkit to get an updated engagement profile of the area.

Decision

The Group noted the presentation.

Dunoon Charrette

Douglas Wheeler gave a presentation to the Group on the work of the Dunoon Charrettes project. This group is at an earlier stage than the Bute Island Alliance but has had workshops and has early finding from those to progress in terms of Dunoon development. Douglas spoke of the need to ensure wide cross sector involvement, and the need to link in with the Smarter Place initiative was highlighted.

Decision

The Group noted the presentation.

7. OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

(a) Health and Wellbeing Network - Annual Update

The Group gave consideration to a briefing note, which highlighted some key achievements for the Health Improvement Team during 2016-17. Having established that the aim of the Health Improvement Team is to take a preventative approach to health problems in order to improve the health of the population of Argyll and Bute, Yennie Van Oostende spoke of the four themes of the strategic priorities; getting the best start in life; working to ensure fairness; connecting people with support in their community and promoting wellness not illness. She also outlined the unique small grant funding opportunity through the local Health and Wellbeing Networks and provided some information in relation to projects this has funded over the year.

Ms van Oostende advised that a more comprehensive report had been prepared outlining the activity of the team during 2016-17 and is available at www.healthyargyllandbute.co.uk and urged partners to think ahead as a Community Planning Group as to how they could promote the preventative measures outlined.

Decision

The Group noted the contents of the briefing note and annual report.

(Ref: Briefing Note by Health Improvement Principal dated 18 April 2017, submitted).

(b) Health and Social Care Partnership Update

The Local Area Manager, Ms Lawrence-Wynch, updated the Committee on the current position with Thomson Court and Struan Lodge. She also gave an update on the Quality and Savings Plan, Locality Planning Groups and Delayed Discharges.

Ms Lawrence Wynch confirmed that Bute and Cowal have a new Locality Manager, Alison McKerracher, who took up post on 20th March 2017. She was welcomed to her first meeting of this group and it was noted that she will be attending future CPG meetings.

Decision

The Group noted the information provided.

(Ref: Verbal update by Local Area Manager dated 18th April 2017, submitted).

(c) **Falls Prevention Work - Update**

The Group gave consideration to a briefing note outlining the ongoing work in the prevention of falls in older people; the importance of the strength and balance exercise programme and the challenge of communities to understand that falls can be prevented through individuals investing in physical activity to reduce risk and minimise injury.

Decision

The Group agreed to note the contents of the briefing note.

(Ref: Briefing Note by Co-ordinator for Prevention of Falls, NHS Highland, dated 18 April 2017, submitted).

(d) **Branching Out Argyll - Argyll & the Isles Coast & Countryside Trust**

Sara MacLean gave a presentation to the Group on the Argyll & the Isles Countryside Trust and Branching Out Argyll.

She spoke about the 3 year project partners and funders, what the projects offer, the activities they provide and the outputs to date.

She provided the group with a Youtube link which gives more information on what the project offers -

<https://www.youtube.com/watch?v=kXE1Pb2xeCs>

Decision

The Group noted the presentation.

(Ref: Presentation by Sara MacLean, Branching Out Coordinator)

8. PARTNERS UPDATE

Police Scotland

Inspector Paul Robertson of Police Scotland gave an update to the Group and advised they have not been off to a good start this year with their being two incidents involving knives, one being a serious assault and the other being an attempted murder. He confirmed these incidents were unrelated and the people involved are remanded in custody. He also confirmed that there are now extra patrols in the area with no wider public safety concerns.

Inspector Robertson advised that in Bute they have been proactive in their anti-social behaviour and drug misuse intelligence, resulting in drug dealing charge which has been helped with working alongside the community, partners and the anti-social behaviour group.

He advised that a new Youth Community Engagement Officer has now started in post and is based in Dunoon Police Office and Dunoon Grammar School and they

will engage with young people, supporting children with vulnerabilities, substance misuse issues and violence.

Inspector Robertson confirmed that the 2026 Police Scotland Strategy is now out for consultation and you can find this on the Police Scotland website.

Decision

The Group noted the information provided.

Scottish Fire & Rescue

Russel Byrne updated the Group on statistics over the last quarter for Scottish Fire and Rescue in the Bute and Cowal area. He advised that there has been an increase in deliberate fires and false alarms have improved in Dunoon. He advised there is a new Road Safety Officer now in post and home fire safety visits are still available.

Mr Byrne gave a presentation to the group on the local area plan consultation for 2017. He spoke about the national overview and the local overview, the management structure and the operational activity overview.

Decision

The Group noted the information provided and the presentation.

Loch Lomond and the Trossachs National Park

Susan Brooks gave an update to the Group on the Loch Lomond and the Trossachs National Park Partnership Plan, noting that the consultation period on this takes place from 10th April until 3rd July, and urged all partners to take part in that consultation process.

9. JUNE CPP MANAGEMENT COMMITTEE AREA FOCUS - BUTE AND COWAL

The Area Governance Manager advised that the next Management Committee meeting on 29th June will be focusing on Bute and Cowal and noted that the Chair of the group had indicated at pre agenda that he felt that issues to be raised should focus on infrastructure and employment. Having noted the input to today's meeting on matters relating to staff recruitment and retention, problems with second homes and the impact that has on housing accommodation for incoming workers, and the work that the Charrettes are undertaking in regards infrastructure and development , it was agreed that Willie Lynch, Chair of the group, would pull together a briefing note on these matters for circulation to the group for agreement prior to submission to the Management Committee meeting on 29th June.

10. DATE OF NEXT MEETING

The group noted that the date for the next meeting of the Bute & Cowal Community Planning Group was yet to be confirmed.

Argyll and Bute Community Planning Partnership**Bute & Cowal
Area Community Planning Group****3rd October 2017**

Area Community Planning Group Terms of Reference and Future Ways of Working

1. Purpose

- 1.1 The purpose of this report is to provide members with the Area Community Planning Group (Area CPG) Terms of Reference (TOR) and to ask the Area CPG to consider whether any amendments to these are required at this time.

2. Recommendations

2.1 Area CPG members are requested to:

- Consider and adopt the revised Terms of Reference submitted in this report
- Agree the meeting schedule and dates submitted in this report
- Agree that the Terms of Reference for the group are reviewed on an annual basis to ensure their ongoing currency and appropriateness for the work of the group as it develops over time.

3. Detail

- 3.1 The Area Community Planning Group Terms of Reference were last reviewed and agreed in March 2015 following an extensive consultation process and agreement by both the CPP Management Committee and the Council's Policy and Resources Committee.
- 3.2 Since the Terms of Reference were agreed, local CPGs have been working hard in overseeing and developing actions within their SOA: Locals, and this has recently been progressed through the development of Local Action Plans. The detail of these new plans will be discussed and signed off at the CPG meetings due to be held in October 2017.

3.3 Once these new action plans are agreed the work of CPGs will focus on their delivery, and scrutiny of actions by partners to ensure that timescales are adhered to.

3.4 It is expected that the previous process of providing focus for meetings on the actions within Local Action Plans will continue, and that meeting dates for Area Community Planning Groups should be approximately half way between the programmed meetings of the CPP Management Committees to enable effective and timeous reporting of matters to that committee. To that effect members are asked to agree that the meeting dates for the Bute and Cowal Area CPG will be:

Tuesday 6th February 2018, 10am in Castle House, Dunoon

Tuesday 1st May 2108, 10am in Eaglesham House, Rothesay

There will be two main aspects to linking the CPP Strategic agenda to CPGs, which will be 1) ongoing dialogue through standard reports feeding back on key matters being addressed by the CPP Management Committee, and 2) a response to matters raised at the previous CPG meetings.

4. Conclusions

4.1 Given the development of Local Action Plans and the future focus of the work of Area Community Planning Groups the meeting is asked to review and agree the attached Terms of Reference.

5.0 SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

Name of Lead Officer

Donald MacVicar, Head of Community and Culture

For further information please contact:

Shirley MacLeod, Area Governance Manager, Argyll and Bute Council

Tel 01369 707134

Appendix 1

Argyll and Bute Community Planning Partnership

Terms of Reference: Bute and Cowal Area Community Planning Group

The Bute and Cowal Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership

It is an unincorporated partnership of agencies and organisations with membership drawn from the public sector, third sector, private sector, community organisations and partnerships that have an interest in Bute and Cowal

Purpose

Argyll & Bute is a large and diverse area. Communities inevitably have different issues even within the overall umbrella of a community plan for the whole area.

Area Community Planning Groups are the vehicle to ensure that there is effective community planning delivery at a local level by:

- Acting on behalf of the Full Community Planning Partnership via the Management Committee to oversee the implementation of Local Action Plans which contribute to the delivery of the Single Outcome Agreement /Local Outcome Improvement Plan.
- Acting on behalf of the community to ensure that local concerns and priorities are highlighted to the Full Community Planning Partnership via the Management Committee.

Role

The role of the Bute and Cowal Area Community Planning Group is to:

- Oversee the implementation of the Local Action Plan for Bute and Cowal
- Encourage effective working across community planning partners at an area level
- Act as a conduit to ensure that local priorities are met and local issues addressed

Remit

The Bute and Cowal Area Community Planning Group has the authority to:

- contribute to the development of a Local Action Plan for Bute and Cowal
- monitor progress of the Local Action Plan with regard to the agreed outcomes on what is being done within Bute and Cowal
- provide the scrutiny role for the Full Community Planning Partnership within Bute and Cowal, consider regular performance monitoring reports and provide information to the Argyll and Bute Community Planning Partnership Management Committee by submitting written reports . A nominated member may also attend a meeting of the Management Committee with prior agreement from the

- chair to provide additional information should a specific issue of concern to the group be scheduled as an agenda item
- form short term working groups to undertake defined pieces of work as required by the group
- engage with communities within Bute and Cowal to understand their needs and requirements
- inform and consult on issues relating to Community Planning at an area level
- contribute to an annual report on progress on the agreed outcomes

Short Term Working Groups

Short Term Working Groups initiated by the Bute and Cowal area Community Planning Group must:

- be approved at a meeting of the Bute and Cowal Area Community Planning Group and its purpose recorded in the minute of the meeting
- have a named member of the Bute and Cowal Area Community Planning Group acting as lead officer for the group
- have a list of members of the group agreed at inception
- have a clear objective agreed at inception
- have a clear remit agreed at inception
- have a clear output agreed at inception
- have a clear start and end date agreed at inception
- have an appropriate source of administrative support identified and agreed at inception
- have an appropriate funding package identified at inception where relevant and a named member of the short term working group undertaking financial responsibility for the initiative
- provide regular reports of activity and progress to the Bute and Cowal Area Community Planning Group
- any changes to the above must be approved by the Bute and Cowal Area Community Planning Group and recorded in the minute of the meeting

EQUAL OPPORTUNITIES

The Bute and Cowal Area Community Planning Group will seek to ensure that promotion of equal opportunities is central to its on-going activities

Criteria for Membership

- Membership is drawn from public sector, third sector, private sector, community organisations and partnerships operating within the Bute and Cowal area.
- Membership is open to all organisations public sector, third sector, private sector, community organisations and partnerships operating within the Bute and Cowal area with an interest in at least one of the six outcome areas of activity identified in Argyll and Bute Community Planning Partnership's Single Outcome Agreement (SOA)/ Outcome Improvement Plan.

- Organisations can self-nominate, be invited to join or have a statutory obligation to participate.
- In order to ensure democratic accountability, the Chair and Vice Chair from the Argyll and Bute Council Bute and Cowal Area Committee and one other Elected Member from an Argyll and Bute Council Bute and Cowal Area Committee Ward not already represented by the Chair or Vice Chair will sit as members of the group.
- In order to ensure democratic accountability, community councils situated within the Bute and Cowal area will sit as a member of the group. Subject to local needs, this may be individual community councils, or by way of a caucus arrangement agreed by the community councils situated within the Bute and Cowal area, or alternatively one community council representing all of the community councils on a rotational basis. The community council undertaking this role will be nominated by the other community councils within the area on an annual basis or more frequently if agreed locally.
- In order to comply with legislation which governs community planning in Scotland, some organisations have a statutory obligation to participate in community planning. The organisation will nominate the most appropriate person within their organisation to sit as a member of the group.
- In order to reflect the needs of the community and range of activities covered by the Local Action Plan, other organisations and partnerships operating within the local area are also able to sit as members of the group.
- In order to obtain a balanced representation of the above and to ensure a community focussed approach, a ratio of no more than 50% public sector membership should be maintained throughout the lifetime of the group.
- The representatives ought to be able to speak on behalf of their organisation and where appropriate commit funding and other resources to local partnership activity.
- Membership should reflect the needs of the community and can therefore change subject to approval by a simple majority vote of the other members of the group.

Role of Members

Bute and Cowal Area Community Planning Group members have the following responsibilities:

- To attend the scheduled Bute and Cowal Area Community Planning Group meetings. Consistency in attendance by members is necessary to build momentum and progress the activities of the group. Members will be encouraged to appoint substitutes to attend meetings on their behalf if they are unable to attend.

- To communicate information relating to the Bute and Cowal Area Community Planning Group with other members and officers within their own organisation and other organisations operating within the area of activity they represent.
- To communicate information relating to their organisations area of activity to other members of the Bute and Cowal Area Community Planning Group at meetings.
- To raise community planning related issues (that is issues related to Argyll and Bute Community Planning Partnership's SOA/LOIP) on behalf of the community at Bute and Cowal Area Community Planning Group meetings.
- To contribute to the development, on-going monitoring and review of the Bute and Cowal Local Action Plan.
- To participate in short term working groups as required.

Meetings

Chair

- The Chair and Vice Chair of the Bute and Cowal Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.
- Nominations for the Chair and Vice Chair positions will be proposed and seconded by Bute and Cowal Area Community Planning Group members. Each member will have one vote and a simple majority vote will determine the outcome of the election process.
- The elected Chair, or in their absence, the Vice-Chair shall preside over the meeting. If both are absent, partners will choose a member from the floor to preside.
- Members should respect the authority of the Chair who will decide matters of order, competency, relevancy and urgency.

Quorum

- The quorum for a meeting will be 5.
- If a quorum is not present within 10 minutes of the scheduled start of a meeting or if at any point after a meeting has commenced attendance falls below the quorum the meeting will be declared inquorate.
- If a quorum is not present, at the Chairperson's / Vice-Chairperson's discretion, the meeting shall proceed and any decisions taken will be homologated at the next meeting.
- For purposes of the quorum, participation of partners by video-conferencing or telephone conference links will be considered as present.

Frequency of Meetings

- The Area Community Planning Groups of the CPP will normally meet once each quarter (4 times each year).
- These meetings will normally be held in February, May, August and November.
- Where business requires, further meetings can be called with agreement of the Chair subject to the required notice being given.

Conduct of Meetings

- Meetings of the Bute and Cowal Area Community Planning Group will be held in public.
- Observers can only participate in discussion with the agreement of Chair.

- Members must declare any conflict of interests at the start of a meeting and take no part in the consideration of the relevant item.
- Observers wishing to participate in discussion must declare any interest in the subject under discussion.
- All meetings will be minuted and a minute made available through the Council's website and available from a link through the community planning partnership website.
- Meetings of the Area Community Planning Groups will be conducted in accordance with the lead partner's (Argyll and Bute Council) standing orders for meetings subject to any necessary changes as set out above (mutatis mutandis).

Decision making

- All members of the group have equal status
- Each member has one vote
- The Chair retains the casting vote
- All decisions must be clearly minuted with a brief summary of the discussion and reason for decision recorded as well as the outcome
- The minutes should clearly record who or whatever organisation is responsible for action
- Observers and persons attending the meeting in an advisory capacity may provide information but are not part of the decision making process and are not able to participate in a vote

Accountability

The Bute and Cowal Area Community Planning Group is an integral part of Community Planning in Argyll and Bute and is accountable to the following bodies:

- Full Community Planning Partnership via the Management Committee
- Community within its local area
- Argyll and Bute Council as lead partner of Community Planning.

Support

The Bute and Cowal Area Community Planning Group will be supported by:

- A Lead Officer from the Council's Governance and Law service to facilitate and promote the smooth operation of the group and work closely with group members to ensure a supportive structure, which responds to the needs of the members in addressing issues.
- Administrative support, organising meetings, taking minutes and associated administrative support will be provided by Argyll and Bute Council, Governance & Law.
- A Local Community Development Officer will have a key role, working in partnership with organisations in the support of community groups, organisations and individuals, particularly those who do not traditionally engage in community issues, to participate in local community planning.

Issue of Papers

- The agenda and papers for the Bute and Cowal Area Community Planning Group will normally be issued 7 days prior to the date of the meeting.

- The Chair can agree to accept late papers.
- The draft Agenda detail will normally be circulated four weeks in advance to allow members to propose items for inclusion
- The agenda and papers will be published on the Argyll and Bute Community Planning Partnership website, the Argyll and Bute Council website and be available from a link through the community planning partnership website.

Communications

The Bute and Cowal Area Community Planning Group is an integral part of Community Planning in Argyll and Bute and will follow the guidance set out for Area Community Planning Groups within Argyll and Bute Community Planning Partnership's Communication Strategy.

Winding Up

The Bute and Cowal Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership.

- If the Argyll and Bute Community Planning Partnership is dissolved, the Bute and Cowal Area Community Planning Group will cease to exist by default
- If a review of Argyll and Bute Community Planning Partnership delivery structure should recommend that Area Community Planning Groups should be dissolved to facilitate a new delivery structure, the decision whether or not to wind up the group will be made by the Argyll and Bute Community Planning Partnership following consultation with the Area Community Planning Groups and Argyll & Bute Council as lead partner for community planning within the area.
- Area Community Planning Group members may initiate a proposed wind up of the group by submitting a report outlining the reasons why it was felt the group was no longer required to the Management Committee in the first instance. The decision whether or not to wind up the group will be made by the Argyll and Bute Community Planning Partnership following consultation with Argyll and Bute Council as lead partner for community planning within the area.

Approved and adopted at the Bute and Cowal Area Community Planning Group meeting held on 3 October 2017.

Argyll and Bute Community Planning Partnership**Bute & Cowal
Area Community Planning Group****3rd October 2017**

Area Community Planning Group Membership

1. Purpose

- 1.1 The purpose of this report is to provide members with the current membership detail for the Area Community Planning Group (Area CPG) and to ask the Area CPG to consider whether any changes should be made to this at this time.

2. Recommendations

- 2.1 Area CPG members are requested to:
 - Consider the current membership of the group as attached and agree any changes which may be required.
 - Agree that the membership of the group be reviewed on an annual basis to ensure currency and appropriateness for the work of the group as it develops over time.

3. Detail

- 3.1 The membership of the Area Community Planning Groups was last reviewed in March 2015, the details of that are attached at Appendix 1.
- 3.2 The group is currently being asked to review the Terms of Reference for their way of working, and should take the opportunity to review group membership at the same time.
- 3.3 It should be noted that membership will continue to be reviewed on a regular basis by the Area CPG and there is provision for additional organisations to join the group at a later date to accommodate local circumstances, but that a formal review should be carried out on an annual basis to ensure currency and appropriateness for the work of the group as it develops over time.

4. Conclusions

4.1 Given that almost two and a half years have elapsed since membership of CPGs was last reviewed the group is asked to consider current membership and agree any changes which they may feel are necessary at this time.

5. SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

Name of Lead Officer

Donald MacVicar, Head of Community and Culture

For further information please contact:

Shirley MacLeod, Area Governance Manager, Argyll and Bute Council

Tel 01369 707134

Appendix 1- Area Community Planning Groups Membership

Appendix 1

Bute and Cowal Area Community Planning Group membership agreed at March 2015

Organisation	Name	e-mail address
Police Scotland	Gary Stitt	
Scottish Fire and Rescue	Joe Gallagher	
NHS Highland	Viv Hamilton	viv.hamilton@nhs.net
Highlands and Islands Enterprise	Douglas Cowen	douglas.cowan@hient.co.uk
Loch Lomond and Trossachs National Park	Jo Wright	(jo.wright@lochlomond-trossachs.org)
Argyll Voluntary Action	Glenn Heritage	'Glenn Heritage' (glenn@argyllvoluntaryaction.org.uk)
ACHA	Iona MacPhail	Iona.MacPhail@acha.co.uk
Fyne Homes		
Health and Wellbeing Network - Network Bute	Dee Hancock	bhwn@homestartmajik.eclipse.co.uk
Health and Wellbeing Network - Network Cowal	Susan McFadyen	cowalhwn@gmail.com
Cowal Transport Forum	Cllr Macnaughton	
PA23 BIDs	Colin Moulson	colin@pa23.org.uk
Scottish Health Council	Alison McCrossan	(alison.mccrossan@scottishhealthcouncil.org)
Argyll and Bute Social Enterprise Network	Ailsa Clark	aclark@inspiralba.org.uk
Forward Dunoon and Cowal	Cllr Marshall	
Argyll and the islands Strategic Tourism Partnership	Carron Tobin	Carron Tobin (carron.tobin@ruraldimensions.com)

Appendix 2

REVISED – Bute and Cowal Area Community Planning Groups Membership (incorporating changes in local communities since March 2015).

Partner Organisation	Contact Name	Contact e-mail address
Argyll and Bute Council	Cllr B Good Cllr J Anderson Cllr J M Moffat	Bobby.good@argyll-bute.gov.uk Jim.anderson@argyll-bute.gov.uk Jean.moffat@argyll-bute.gov.uk
Community Councils	Ardentinny Bute Cairndow Colintraive & Glendaruel Dunoon (Willie Lynch – Chair of B and C CPG) Hunter's Quay Kilfinan Kilmun Lochgoil Sandbank South Cowal Strachur	econnell07@aol.com frank.baxter@btopenworld.com cairndowcommunitycouncil@gmail.com secretary@colglencommunitycouncil.org.uk dccsecretary@dunoon.scot fulton@caraclassics.co.uk safurminger@gmail.com janetholm@btinternet.com diannepaton@btinternet.com stephaine.auld@sandbankcc.co.uk v.walkingshaw@yahoo.co.uk iain.c.wilkie@gmail.com
Police Scotland	Chief Inspector Paul Robertson	paul.robertson3@scotland.pnn.police.uk
Scottish Fire and Rescue	Russell Byrne	russell.byrne@firescotland.gov.uk
Health and Social Care Partnership	TBC	
Highlands and Islands Enterprise	Jennifer Nicoll David Smart	Jennifer.nicoll@hient.co.uk David.smart@hient.co.uk
NHS Highland	Alison McGrory	alison.mcgrory@nhs.net
Highlands and Islands Enterprise	Jennifer Nicoll	jennifer.nicoll@hient.co.uk
Loch Lomond and Trossachs National Park	Susan Brooks	Susan.brooks@lochlomond-trossachs.org
Argyll TSI	Alistair McLaren (Vice Chair of B and C CPG)	alistair@argylltsi.org.uk
ACHA	Iona MacPhail	Iona.MacPhail@acha.co.uk
Fyne Homes	Janet McAlister	jmcalister@fynehomes.co.uk
Health and Wellbeing Network - Network Bute	Dee Hancock	bhwn@homestartmajik.eclipse.co.uk

Health and Wellbeing Network - Network Cowal	Susan McFadyen	cowalhwn@gmail.com
Cowal Transport Forum	Cllr A Reid	Alan.reid@argyll-bute.gov.uk
PA23 BIDs	Colin Moulson	colin@pa23.org.uk
Scottish Health Council	Alison McCrossan	alison.mccrossan@scottishhealthcouncil.org
Argyll and Bute Social Enterprise Network	Ailsa Clark	aclark@inspiralba.org.uk
Forward Dunoon and Cowal	TBC- No chair appointed as yet	
Argyll and the islands Strategic Tourism Partnership	Carron Tobin	Carron Tobin (carron.tobin@ruraldimensions.com)



Safety. Teamwork. Respect. Innovation.



Doing more for Scotland

Transforming for the future

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The need to transform – changing risk

- SFRS is Scotland's insurance policy
- We will still do what we do today, but must adapt to meet new risks
- Continued reduction in fires, but increase in:



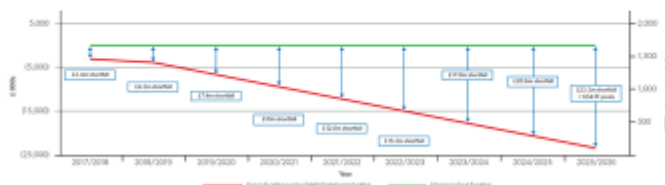
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The need to transform – financial imperative

- SFRS still making case for required funding
- Recognise fiscal challenges - no guarantee of extra money
- Transformation will release efficiencies to deliver more
- Current model unsustainable beyond 17/18

FLAT CASH, NO INFLATIONARY INCREASE FOR PAY OR OTHER COSTS



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Planned and safe

Our Transformation Strategy

OUR VALUES

- Safety
- Teamwork
- Respect
- Innovation

OUR VISION

To deliver a modern, flexible and efficient fire and rescue service to meet the changing risks in our communities

WE'LL DO THIS BY...

- Expanding the firefighter role
- Refining our skills toolkit
- Strengthening our retained service
- Improving workforce flexibility
- Introducing new emergency vehicles
- Utilising new technology

...AND WE'LL DELIVER:

- A more efficient and effective service
- Firefighters trained and equipped to meet new risks
- Safer ways of working
- A broader prevention role
- A service doing more for the people of Scotland

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The need to transform – delivery model

- Delivery model served us well, but designed for risks of 70 years ago
- Resources no longer aligned to fire incident profile
- Limitations on moving resource to where need is greatest
- Crews available at wrong time to conduct vital preventative work
- RDS requires a stronger delivery model
- Limited use of new technologies

-
- More agile enabling services required to support frontline

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The future firefighter

Doing so much more to protect the people of Scotland

- Firefighting
- Wider prevention role
- Road traffic collisions
- Responding to acts of terrorism
- Road safety
- Rail/air transport incidents
- Chemical spillages
- Water rescue
- Severe weather response
- Rope rescue
- Urban search and rescue
- Out of hospital cardiac arrest
- Humanitarian rescue
- Safety in the home



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The future firefighter

- Not proposing a 'pay increase'
- Proposing new recognition package, in return for transforming Service and role
- Will negotiate with firefighters who will be asked to accept:
 - new T&Cs linked to significantly wider role and responsibilities
 - new duty patterns where appropriate, & more flexible working practices
 - adoption of new technologies
- Circa four year programme and recognition deal

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Failure to transform – real risk

- Model unsustainable beyond 17/18 – frontline service cuts
- Rural communities at risk from failure to strengthen RDS
- No coherent concept of response to terrorist attack
- Unable to extend life-saving emergency medical response
- No demand-reduction in health and social care
- Limitations on vital prevention, education and intervention role

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Listen and engage

- Extensive listening exercise with public, staff and stakeholders
- Full public consultation in the coming months
- Committed to delivering in partnership
- Views, ideas and insight will help shape delivery

Seeking your support for change

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Your Questions

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